

CITY OF SANTA FE, NEW MEXICO

FISCAL YEAR 2003/2004 OPERATING BUDGET CITY OF SANTA FE SANTA FE, NM 87504

MAYOR: Larry A. Delgado

MAYOR PRO TEM: Carol Robertson Lopez District 4

COUNCIL MEMBERS:	Patti Bushee	District 1
	David Pfeffer	District 1
	Karen Heldmeyer	District 2
	Rebecca Wurzbarger	District 2
	David Coss	District 3
	Miguel Chavez	District 3
	Matthew Ortiz	District 4

FINANCE COMMITTEE: **Carol Robertson Lopez, Chairperson**
Miguel Chavez, Councilor
Karen Heldmeyer, Councilor
Matthew Ortiz, Councilor
Rebecca Wurzbarger, Councilor

MUNICIPAL COURT JUDGE: Fran Sena Gallegos

CITY MANAGER: Jim Romero

CITY OF SANTA FE, NEW MEXICO

ADMINISTRATIVE STAFF 2003

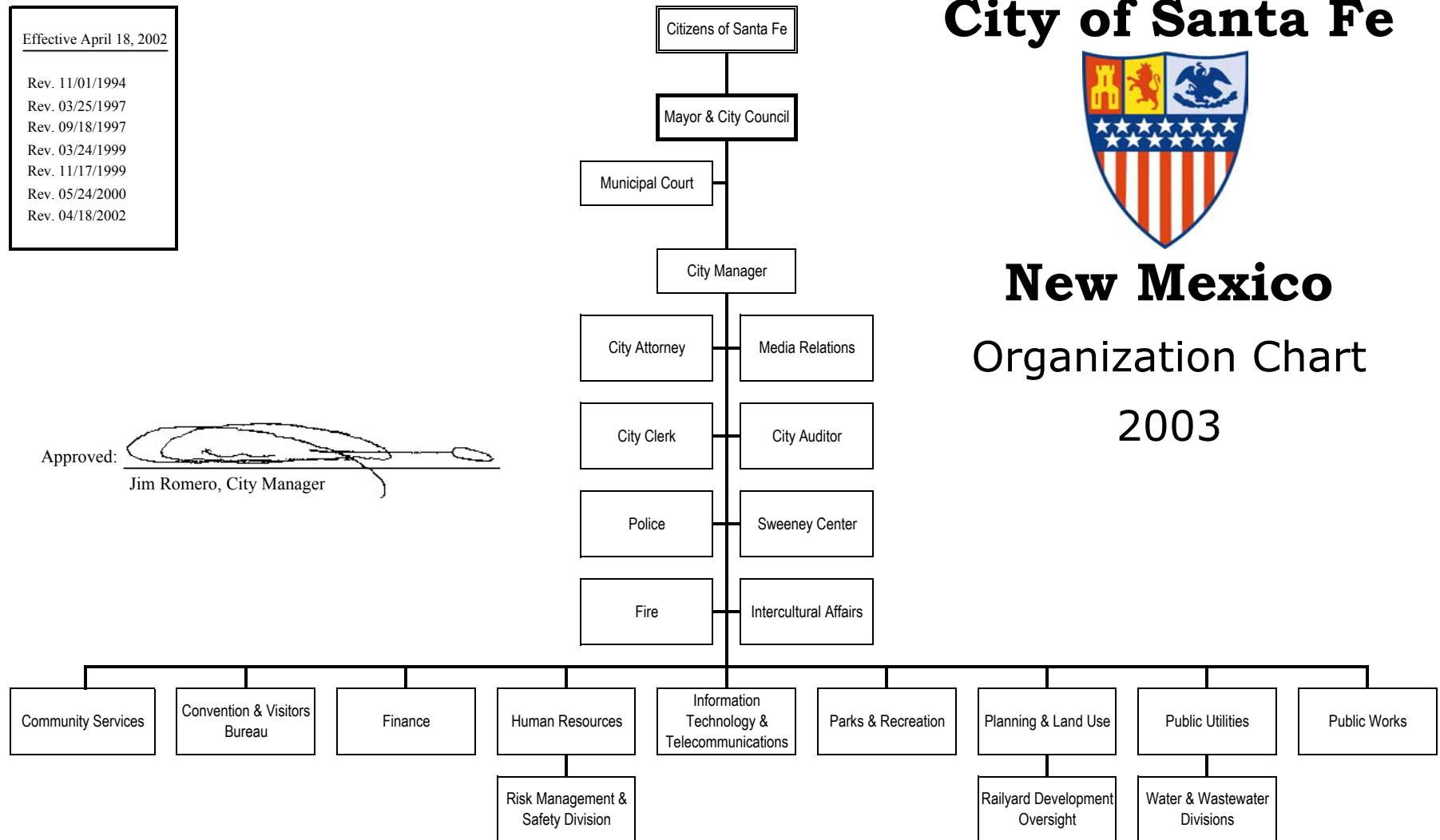
CITY MANAGER	Jim Romero
DIRECTOR, FINANCE	Kathryn L. Raveling
BUDGET OFFICER	Cal Probasco
CITY CLERK	Yolanda Y. Vigil
CITY ATTORNEY	Bruce Thompson
DIRECTOR, HUMAN RESOURCES	Terry Lopez
DIRECTOR, PUBLIC WORKS	Mike Lujan
CHIEF OF POLICE	Chief Beverly Lennen
DIRECTOR, PLANNING & LAND USE	Sandra Aguilar
FIRE CHIEF	Chief David Sperling
DIRECTOR, COMMUNITY SERVICES	Francisco Rivera
DIRECTOR, PARKS & RECREATION	Ron Shirley
DIRECTOR, CONVENTION & VISITORS BUREAU	Darlene Griego
DIRECTOR, TECHNOLOGY & TELECOMMUNICATIONS	Rick Carlisle

Effective April 18, 2002

Rev. 11/01/1994
Rev. 03/25/1997
Rev. 09/18/1997
Rev. 03/24/1999
Rev. 11/17/1999
Rev. 05/24/2000
Rev. 04/18/2002

Approved:

Jim Romero, City Manager



City of Santa Fe



New Mexico

Organization Chart

2003



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Santa Fe
New Mexico**

For the Fiscal Year Beginning
July 1, 2002

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award for Distinguished Budget Presentation to the City of Santa Fe for its Annual Operating Budget for the Fiscal Year beginning July 1, 2002 through June 30, 2003.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications medium.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

SPECIAL ACKNOWLEDGMENT AND APPRECIATION FOR WORK ASSOCIATED WITH
THE DEVELOPMENT OF THIS REPORT GO TO THE FOLLOWING STAFF MEMBERS:

FINANCE DEPARTMENT

Kathryn L. Raveling, Finance Director

BUDGET OFFICE

Cal Probasco, Budget Division Director
Andy Hopkins, Budget Analyst
Helene Hausman, Budget Database Analyst

GRAPHICS SECTION

Valerie Chelonis, Graphic Artist

DUPLICATING

Markanthony T. Felix, Duplicating Supervisor
Christopher Baca, Duplicating Technician
Carlos Garcia, Mail/Duplicating Technician

Cover Photograph by Jack Parsons for the Santa Fe Convention and Visitors Bureau.

INTRODUCTION TO SANTA FE

The city was incorporated in 1891 as a body politic and corporate under the laws of the state and is the county seat and capital of the state. The city is situated in the foothills of the Sangre de Cristo Mountains (Rocky Mountain Range) at 7,000 feet elevation and is located approximately 380 miles south of Denver at the junction of Interstate 25 and U.S. Highways 64, 84 and 285.

The Santa Fe economy is diversified with government, tourist, retail trade and industry being predominate. The state is the largest employer in the city. State and federal offices plus the county and city offices combine to make the city the governmental center of the state. The central business district and shopping centers contain about 450 businesses. There are over 150 art galleries and dealers and over 45 antique dealers in the city in addition to art markets on the Plaza. It is the second largest financial center in the state with seven commercial banks and three savings and loan associations.

The city has a unique culture because of the proximity of numerous Pueblo Indian villages. Indian pottery, weaving, silver and turquoise jewelry, Spanish wood carving and weaving, paintings, glass and a complete range of contemporary arts and crafts are produced and sold. Popular tourist attractions in the city include the oldest church and the oldest house in the United States; numerous buildings listed in the state register of Historic Sites and Property; the oldest public building in the U.S.; the Plaza, which was the end of the Camino Real and Santa Fe Trail; and numerous museums and landmarks including the Museum of Fine Arts, Museum of International Folk Art, Wheelright Museum, Institute of American Indian Arts Museum, and the Palace of the Governors. The Santa Fe Ski Basin and Santa Fe Opera are near the city. The city is a popular on-location site for both television and motion picture filming crews including two western town movie sets nearby. The Laboratory of Anthropology is also located in the city and is a research center that has conducted more than 14,000 archaeological investigations.

A large segment of the city is controlled by historical zoning ordinances designed to maintain the Spanish architecture in the city. Numerous national, regional and state conventions are held in the city annually. Fiesta de Santa Fe is the oldest continuous community celebration in the United States commemorating the return of the city to Spanish rule.

Both the College of Santa Fe and St. John's College are four year institutions of higher learning. The Santa Fe Community College is a two-year institution of higher learning. The New Mexico School for the Deaf and the Institute of American Indian Arts are also located in the city. There are three newspapers, including two daily newspapers, several radio stations and cable television serving the city.

Administration and City Government

The administrative offices of the city are located at 200 Lincoln Avenue, Santa Fe, New Mexico. The city operates under a Mayor-Council/City Manager form of government and is governed by the City Council which is comprised of eight councilors and the mayor. The eight councilors are elected for staggered four-year terms.

HOW TO USE THIS BUDGET DOCUMENT

This budget document is intended to provide to the public concise and readable information about city government. It displays the city's objectives and budget for the Fiscal Year 2003/2004 and analyzes city revenue and expenditures.

The Table of Contents and Index lists all subjects covered in this document and its page number. As a further aid, the document is divided into the following sections:

- City Manager's Transmittal Letter
- Budget Highlights
- Revenue Estimates
- Bonded Debt
- Capital Improvements
- Departmental Budgets
- Operating Budget and Summaries

The City Manager's Transmittal Letter provides general and economic information about the community, lists major issues for the budget year, and summarizes the city budget. The other sections provide more detailed information.

In these sections, the city of Santa Fe budget is presented organizationally by department with the programs listed within that department. Also, budget information is organized by four major programs which identify the major services provided by city government: Government/Management, Public Safety, Public Works and Community Welfare. In the Department Section, each program is described with its major objectives for this budget year listed and its budget itemized by category. Other sections show five-year summaries and historical trends for city revenues and expenditures.

Additional information on the city's fiscal affairs is available at City Hall in the following documents:

- City Operating Budget Manual
- City Comprehensive Annual Financial Report
- Purchasing Manual
- City Personnel Manual